

Board of Directors Meeting Minutes

1600 Thursday 29 Aug 2019

Chairman Chuck Aubrey opened meeting at 1600, led the Pledge of Allegiance and ordered roll call.

Roll Call: **Adjutant Tom Breen**, Cmdr. Jason Turner, **1st Vice Cmdr. John Barkley**, **2nd Vice Cmdr Sean Russell**, **Finance Officer Chuck Aubrey**, Sgt. at Arms and **SAL Cmdr. Earl Lash**, **Board member Tom Dryer**, **Board member Dick Higgs**, **Club Manager Heather Hahn**, **Chaplain and Service Officer Larry Girard**, **Service Officer Steve Hamilton**, Member **Jim Montgomery**, **Member Jed Fall**, **Ordnance Officer Mike Andruch**, Member and Past Commander and Judge Advocate Stan Wakild, **Auxiliary Sgt at Arms Linda Teeter**.
Quorum (of at least 7 legion members) **present** (Attachment 1-Sign In Sheet)

25July 2019 BOD Meeting Minutes were reviewed and approved as written.

Finance Officer Report was approved as published, noting that total funds available \$75,326 (Attachment II) and that profit-loss report for July2018 through June2019 now shows a small loss for the year, previously reported as a profit.

Club Manager report. Club Manager Heather Hahn discussed:

- Newl bartender, Chad, hired.
- Youth Development Committee (YDC) scheduled for 5-7 Thursday, 19 Sept.
- Early release of (previously approved) \$500 payment to SHEAS for Sunday breakfast support was asked for and approved by the Board.
- ATM renewal required and Larry requested that he be able to review contract prior to signing.
- Linda Teeter presented with Aux lifetime membership, paid by the American Legion.

Old Business

- Floor replacement in club area. Mike reported that cost to replace both vinyl and carpeted existing floor surfaces estimated at \$15,000 and he would be meeting with potential supplier/installer this week. This project is expected to deliver a more uniform floor surface for customer use, better cleanability and also eliminate occasional carpet smell.
- Ceiling tile. Mike reported that cost to replace ceiling tile \$8,892.
- Mortgage burning ceremony costs (Attachment III) reviewed in detail by Linda.
- King of Diamonds ticket sales reported to be not meeting expectations. No actions suggested.

New Business

- Kitchen 3 door cooler fan replaced as previously communicated and compressor failure likely according to refrigerant tech.
- Brick sales reported to be very slow since Board increased price from \$35 to \$50. Jim M. suggested that the Board should not have increased pricing and asked for a price roll-back. The Board approved the roll-back to \$35 effective immediately and authorized Jim to "run the business" in the future.
- Mike asked to investigate repairing/cleaning or replacing the walk-in cooler door seals.

For the Good of the American Legion

An additional summary of Key Financial Data reviewed. Highlights include:

- AL and Family member donations up from \$28,408 in 2017/8 to \$34,099 in 2018/9.
- Board members also asked to be spokespeople for generating accrual of \$20,000 in "Operating General Account" to support anticipated club losses from Oct 2019 to Mar 2019, achieving \$20,000 for "Veteran's Account" to support aid to veterans/family/community and an additional \$40,000 in "Building Fund" for capital spending (floors, ceiling, kitchen, other). The building fund has been used historically to pay for equipment maintenance only, both planned and unplanned.

Next Meeting 26Sept 2019 @1600

Suggestion Box

Mike was thanked for refinishing a floor register in the ladies restroom.

Mike also provided a quote of \$1200 to "pave" a walkway around the building, making it easier (than the current uneven grass) to walk on. Mike's quote was for cement blocks. As an afterthought to the meeting, can we raise additional revenue by selling inscribed bricks to "pave the way" ? (This could also allow Jim M. to payoff his brick inscribing equipment prior to the year 3005.)

Meeting Close

Motion made, seconded and approved to close meeting at 1700.

Respectfully submitted by:

Tom Breen, Adjutant

American Legion Post 49