

# Membership Meeting Minutes

## 1900 Thursday 27 June 2019

Commander Jason Turner conducted opening ceremonies and ordered roll call.

**Roll Call:** Cmdr. Jason Turner, 1st Vice Cmdr. John Barkley, 2nd Vice Cmdr Sean Russell, Chaplain Larry Girard, Finance Officer Chuck Aubrey, Sgt. at Arms and SAL Cmdr. Earl Lash, Judge Advocate Stan Wakild, Board member Tom Dryer, Club Manager Heather Hahn, Chaplain and Service Officer Larry Girard, Service Officer Steve Hamilton, Member Jim Montgomery, Auxiliary Sgt at Arms Linda Teeter, Ordnance Officer Mike Andruch.

**Quorum (of at least 7 legion members) present.-** Sign in sheet -Attachment I.

**6 June 2019 Membership Meeting Minutes** were reviewed and approved as published.

**Introduction of guests.** None present

**Finance Officer Report** was reviewed showing total funds available of \$46,267- Attachment II.

Board Member and 2nd Vice Cmdr Sean Russell repeated request that regular/routine purchases be approved by Membership (aka. Executive ) Committee prior to making supplier commitment. A motion was made, seconded and approved to accept Finance report.

### **Adjutants Report including New Member Applications**

The following information prepared and respectfully submitted by Tom Breen.

The state HQ recognizes Post membership at 546 members or 100.74% versus Tom's count of 552 paid for 2019.

The state breakdown for New vs PUFL vs Renew vs Trans is slightly different than Tom's count.

Tom will be issuing 2020 cards soon. To date 118 members failed to renew their 2019 membership.

The names of 17 new members, including two on active duty, were read to membership for their information and awareness.

The Adjutant's report was approved as prepared by Tom Breen.

### **Service Officer Report**

On going conversations continue to occur with veterans and their families to meet with, answer questions, give advice, and contact specific VA care providers as required.

### **Board of Directors**

Jason reported that Chuck Aubrey was elected Chairman of the Board of Directors and Tom Breen Vice Chairman

### **Club Manager report.**

Club Manager's report to membership included mention of July events.

1. USCG Change of Watch celebration 1300 on 14 July, serving a deli tray.
2. Mariner Rider event 1300-1500 Saturday 6 July hosted by CMOH Winner Jim McCloughan.
3. Fireworks display would be supported by Mike Andruch and John Barkley as security people. Additional support would be welcome. A recommended donation of \$3 will be requested at the door, as advertised.

A Sunday breakfast detailed cost of goods sold analysis for 23 June verified total costs were less than 40% of \$1187 revenue. The conclusion was that "breakfast is good for us if we skip the fruit."

**SAL.** None Reported

**Aux.** None Reported

### **Americanism Committee**

Chuck Aubrey reported that he has discussed previous initiatives performed by Steve Hamilton and Sean Russell in the recent past to teach Americanism, American Legion history and flag traditions to South Haven school classes, Sean also commented how well the flag information program was received and valued by his family members, a great testimonial. These success stories suggest expanding similar programs in the future.

### **By-Laws Committee**

Revision of AL Post By-Laws in process with initial team consensus and agreement on 23 June version (Attachment III). The By-Law team consists of Stan Wakild, Jason Turner, Chuck Aubrey, Glen Higgs, Earl Lash, Jed Fall, Tom Dryer, Steve Hamilton and John Barkley.

Next steps including finalizing and asking Adjutant Tom Breen to send to all members prior to a membership meeting for review and approval. Bylaws will then be sent to state level for final sign-off.

### **Budget Committee**

Next Meeting of the Budget Committee scheduled 12 July at 1600 to cover:

Current Club Operations Financial data Review Status

-Receive/review current month financial data by 15th of the following month. TBD.

-Ongoing monthly review process TBD. When can we start reviewing budget performance with membership ?

-Refine spending template profile with May-June data to better predict next FY Oct/Nov/Dec/Jan/Feb profit shortfalls so we can accrue sufficient funding to maintain positive cash flow. TBD.

-Continue to improve club operations performance. How do we develop a continuous Improvement mindset ?

2019 FY Budget Planning for Veteran/Family/Community Support

-Budget \$10,000 direct support for veterans/families.

-Budget \$10,000 for community programs

-Budget \$5,000 for member/community celebrations.

-Budget \$40,000 for capital spending and prioritize actions from Capital Spending list

-Target \$20,000 member donations, \$35,000 external donations and \$5,000 each from Sons and Auxiliary to achieve \$65,000 spending.

Other

-Draft "beg letter" for internal donations.

-Develop plan/approach for external donations. Evaluate progress to date

-Identify other ways to earn money that would also have AL marketing value. Golf outing, steak dinners, bingo, raffles, sponsor baseball team, better promote "King of Diamonds" were all mentioned. We have many good ideas. How can we prioritize to select the "best" knowing we have a narrow volunteer support bandwidth for execution ?

-Evaluate progress to date

### **Mortgage Burning Committee**

Linda Teeter reviewed current status including planning on track for a successful event . Minor cost increases were mentioned. See Invitation card, Attachment III.

**Sick Call.** None Reported

### **Unfinished Business**

Installation of 2nd Vice Cmdr Sean Russell completed. Congratulations to Sean !

Appointment of Stan Wakild to Judge Advocate announced.

Family Meeting Dates/Times not discussed.

Next Meeting 1 Aug.

**Communications and Donations.** None reported

**Memorial to Departed Member** - None reported

**For the Good of the Legion -**

It was suggested by Larry Girard that we follow a common process and guidelines to procure and display memorial information for our meeting room. Larry will lead the initiative. Should this be a formal committee ?

Commander Turner completed the Closing Ceremony

Respectfully submitted by John Barkley for

Tom Breen  
Adjutant Post 49